

MINUTES
CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

February 19, 2020

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 19th day of February, 2020, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

Richard May	President
David F. Jones	Vice President
David Aitken	Secretary
John Linn	Assistant Secretary
Gary Russell	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Officer R.B. Merrow of the Harris County Sherriff's Department; Lauren Martin of Municipal Accounts & Consulting, L.P.; Brenda McLaughlin of Bob Leared Interests, Inc.; Brian Bare of Si Environmental, LLC; Erik Spencer of Van De Wiele & Vogler, Inc.; Michael Murr of Murr, Inc.; Colette Garcia of McGrath & Co., PLLC ("McGrath"); Justin Klump of Storm Water Solutions, LLC; and Greer Pagan and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

There was no public comment.

MINUTES

The Board considered approving the minutes of the District's regular meeting held on January 15, 2020. Upon a motion made by Director Linn and seconded by Director May, the minutes were approved.

SECURITY PATROL

Officer Merrow reported on patrol in the District.

ASSOCIATION OF WATER BOARD DIRECTORS WINTER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND SUMMER CONFERENCE

Director Aitken discussed seminars and issues discussed at the Association of Water Board Directors ("AWBD") winter conference. Upon a motion made by Director May and seconded by Director Jones, the Board unanimously approved reimbursement

of eligible expenses for Directors attending the winter conference and authorized attendance by the directors at the AWBD summer conference.

ARBITRAGE REBATE REPORT FOR SERIES 2014 BONDS

Mr. Pagan presented Omnicap, LLC's arbitrage rebate and yield restriction calculation for the District's Series 2014 Refunding Bonds and said the report concludes that no rebate is due the United States Treasury.

AUTHORIZE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR ENDING FEBRUARY 28, 2020

The Board considered authorizing McGrath to conduct the District's audit for the fiscal year ending February 28, 2020. Following review and discussion, Director Russell moved to authorize McGrath to conduct the audit for the fiscal year ending February 28, 2020. Director Aitken seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

The Board next received the bookkeeper's report, a copy of which is attached, and considered payment of the bills. Ms. Martin reviewed the checks listed in the report and the budget to actual revenues and expenses and variances. Ms. Martin also presented a draft budget for the fiscal year ending February 28, 2021, a copy of which is attached. Ms. Martin also recommended and requested authorization to close the District's account with TexPool.

Following review and discussion, Director Russell moved to (1) approve the bookkeeper's report and payment of the bills; (2) adopt the budget for the fiscal year ending February 28, 2021, as amended; and (3) upon the recommendation of MAC, authorize MAC to close the District's investment account with TexPool. Director Aitken seconded the motion, which passed unanimously.

Ms. Martin requested that the Board consider adding an agenda item to the March, 2020 meeting agenda to consider amendment of the District's bookkeeping contract with MAC. The Board concurred to add the agenda item requested.

TAX ASSESSMENT AND COLLECTIONS MATTERS AND COLLECTION OF DELINQUENT TAXES

Ms. McLaughlin presented a written tax assessor/collector's report, a copy of which is attached. She reported on taxes collected, as of January 31, 2020, tax refunds due to adjustments, values under protest, currently certified values, quarterly sales tax

collections, and delinquent collections and updated to the City of Houston regarding sales tax accounts in the District.

Following review and discussion, Director Aitken moved to approve the tax assessor/collector's report, including payment of bills. Director Linn seconded the motion, which passed unanimously.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation. Mr. Pagan stated that consistent with the prior year, the Resolution allows for a \$20,000 deduction for residents over 65 or disabled and 20% of the appraised value (but not less than \$5,000) of the residence homesteads. Following discussion, Director May moved to adopt the Resolution Concerning Exemptions from Taxation and direct that the Resolution be filed appropriately and retained in the District's official records. Director Aitken seconded the motion, which by a vote of 4 to 0 with Director Linn abstaining from voting.

ENGINEERING MATTERS AND DEVELOPMENT

Mr. Spencer presented the engineer's report, a copy of which is attached.

Following review and discussion, Director Aitken moved to approve the engineering report. Director Russell seconded the motion, which passed by unanimous vote.

Mr. Spencer discussed development in the District.

STORM WATER PERMITTING MATTERS

Mr. Klump updated the Board on the District's Stormwater Management Plan ("SWMP"). He distributed and reviewed the year 1 annual report for the SWMP and a summary of the year 2 training and goals under the SWMP, copies of which are attached. He presented a utility bill insert regarding stormwater runoff and prevention of stormwater pollution, a copy of which is also attached.

Mr. Klump began his training session with the Board and other consultants. The topic of the year 2 training was stormwater pollution prevention, the minimum control measures, and bacteria-specific elements. Mr. Klump explained the importance of keeping household hazardous waste, pet waste, and yard waste out of the storm sewers, to prevent adding to bacterial impairment. He then continued with the training, explaining the sources of bacteria and outlining the program elements of the SWMP that deal with these sources. Following review and discussion, Director May

moved to (1) approve the year 1 annual report and year 2 training and goals; and (2) authorize distribution of the proposed utility bill insert and posting on the District website. Director Jones seconded the motion, which passed unanimously.

LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscaping maintenance report, a copy of which is attached.

The Board discussed estimates to prune back trees along Peek Road and Fernhurst Drive and along the Interstate 10 frontage road. Mr. Murr also discussed estimates for additional mowing along Highway 99.

The Board also considered purchasing 3 benches in the amount of \$1,390 each and a memorial plaque for the West Mason Creek Hike and Bike trail. Following discussion, the Board concurred to authorize purchase of the benches and plaque, as discussed.

POND MAINTENANCE AND MOWING

There was no discussion for this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Bare reviewed the operator's report, a copy of which is attached.

After review and discussion, Director Jones moved to approve the operator's report. Director Russell seconded the motion, which passed unanimously.

Director Aitken requested that the Board consider future participation in the Association of Water Board Director's Water Smart Program.

TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

The Board received and reviewed the residents listed on the delinquent statement of the operator's report who were mailed written notice prior to this meeting, notifying them of the opportunity to appear before the Board of Directors to explain, contest or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment. Director Jones moved that, since the residents on the termination list were neither present at the meeting nor had presented any statement on the matter, utility service should be terminated in accordance with procedures set forth in the Rate Order. Director Russell seconded the motion, which was approved by unanimous vote.

WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell reported regarding West Memorial Municipal Utility District regular and advisory committee meetings.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board discussed and then concurred to authorize posting water conservation information from the WHCRWA on the District website.

DISTRICT WEBSITE

The Board reviewed a website usage analytics report.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors



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