

MINUTES
CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

March 18, 2020

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 18th day of March, 2020, at the regular meeting place outside the boundaries of the District, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, and the roll was called of the members of the Board, the following member being present at the regular meeting place:

Richard May	President
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And the roll was called of the members of the Board being present by telephone:

David F. Jones	Vice President
David Aitken	Secretary
John Linn	Assistant Secretary
Gary Russell	Assistant Vice President

and all of the above were present, whether in person or by phone, thus constituting a quorum.

Also present at the meeting were: Lauren Martin of Municipal Accounts & Consulting, L.P. ("MAC"); and Greer Pagan and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Also attending by teleconference were: Brenda McLaughlin of Bob Leared Interests, Inc.; Brian Bare of Si Environmental, LLC; Erik Spencer of Van De Wiele & Vogler, Inc.; and Michael Murr of Murr, Inc.

DECLARE EMERGENCY

Mr. Pagan reported on Governor Abbott's disaster declaration dated March 13, 2020, authorizing political subdivisions of the State of Texas to use all available resources to facilitate and expedite the use and deployment of District resources to enhance preparedness and response to the novel coronavirus (COVID-19). He stated in response to the Governor's declaration, an emergency may be declared within the District for the duration of this declared disaster and for the limited purposes authorized by Governor Abbott. After discussion, Director May moved to declare an emergency within the District for the duration of this declared emergency/disaster and for the limited purposes authorized by the Governor as a result of the novel coronavirus (COVID-19). Director Linn seconded the motion. Following a call for a vote by Director

May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

PUBLIC COMMENT

Director May offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director May moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the District's regular meeting held on February 19, 2020. Following review and discussion, Director May moved to approve the minutes for the District's regular meeting on February 19, 2020. Director Linn seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

SECURITY PATROL

Director May updated the Board regarding patrol in the District.

Ms. Miller provided an update on, but the Board took no action on an Interlocal Agreement for an Additional Patrol Officer with Harris County Sherriff's Department and nor a cost sharing with Harris-Ft. Bend Counties Municipal Utility District No. 3.

FINANCIAL AND BOOKKEEPING MATTERS

The Board next received the bookkeeper's report, a copy of which is attached, and considered payment of the bills.

Following review and discussion, Director May moved to approve the bookkeeper's report and payment of the bills, with the exception of check no. 9486 made payable to Costco Wholesale Corporation. Director Aitken seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

The Board took no action to amend of the District's bookkeeping contract with MAC.

TAX ASSESSMENT AND COLLECTIONS MATTERS AND COLLECTION OF DELINQUENT TAXES

The Board reviewed a written tax assessor/collector's report, a copy of which is attached. Following review and discussion, Director May moved to approve the tax assessor/collector's report, including payment of bills. Director Jones seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

ENGINEERING MATTERS AND DEVELOPMENT

The Board then reviewed the engineer's report, a copy of which is attached.

Discussion ensued regarding pavement settling issues associated with the Sanitary Sewer Rehabilitation and pavement replacement beyond the original scope included in the contract. Mr. Spencer reported that he is communicating with Harris County Commissioner, Precinct 3 ("Precinct 3") to see if Precinct 3 would share the cost of pavement repair/replacement. Following discussion, Director Aitken moved to authorize the District engineer to close out the contract and work with Precinct 3 to stabilize the remaining damaged pavement. The motion was seconded by Director May. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

Mr. Spencer reviewed and recommended approval of Change Order No. 1 to the contract with D&L Quality Painting for recoating of the hydro-pneumatic tank to increase the contract in the amount of \$12,000. The Board determined that Change Order No. 1 is beneficial to the District. After review and discussion, Director Jones moved to approve Change Order No. 1 in the amount of \$12,000 as an increase to the contract with D&L Quality Painting, based upon the Board's finding that the Change Order is beneficial to the District and the engineer's recommendation. Director Linn seconded the motion, which passed by unanimous vote. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

Mr. Spencer discussed development in the District.

STORM WATER PERMITTING MATTERS

There was no discussion for this agenda item.

LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscaping maintenance report, a copy of which is attached, and reviewed a proposal in the amount of \$1,525 to fill the voids in the beds in the medians on Highway 99 with roses. Following review and discussion, Director Russell moved to approve the proposal. Director May seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

The Board discussed the status of pruning trees along Peek Road and Fernhurst Drive and along the Interstate 10 frontage road.

The Board also discussed the status of the purchase of 3 benches for the West Mason Creek Hike and Bike trail.

POND MAINTENANCE AND MOWING

The Board received and reviewed a pond maintenance and mowing report from Champions Hydro-Lawn, Inc., but no action was taken.

OPERATION OF DISTRICT FACILITIES AND TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Bare reviewed the operator's report, a copy of which is attached.

Mr. Bare discussed Si's efforts to locate a leak in the District system and reviewed a proposal in the amount of \$11,070 from Accurate Meter & Backflow, LLC to perform a leak detention survey.

Mr. Bare also discussed a request from Gringo's Mexican Kitchen that the District waive additional fees to upgrade plans from a 4" fire line tap to a 6" fire line tap. Mr. Bare confirmed that Gringo's paid fees required by the District Rate Order when the 4" fire line tap was installed.

The Board received and reviewed the residents listed on the delinquent statement of the operator's report who were mailed written notice prior to this meeting, notifying them of the opportunity to appear before the Board of Directors to explain, contest or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment.

After review and discussion, Director Aitken moved to (1) approve the operator's report; (2) approve a proposal from Accurate Meter & Backflow, LLC in the amount of \$11,070; (3) approve a 6" fire line tap for Gringo's without additional charge;

and (4) suspend termination of water and sewer service and penalties to delinquent customers until further notice. Director May seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

DROUGHT CONTINGENCY REVIEW

The Board next reviewed the District's Drought Contingency Plan. Following review and discussion, the Board concurred that no revisions were necessary.

WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell reported regarding West Memorial Municipal Utility District regular and advisory committee meetings.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion nor Board action for this agenda item.

DISTRICT WEBSITE

The Board discussed posting information regarding District water quality and supply during the COVID-19 emergency.

Mr. Pagan presented a memorandum regarding legislation enacted by the Texas Legislature regarding annual cybersecurity training requirements for certain local government employees and elected officials, beginning in 2020. He said the Board members must select a training program that is certified by the Texas Department of Information Resources. Mr. Pagan reported that the Association of Water Board Directors expects to provide a certified training program for water districts at its annual conferences beginning in June 2020.

2020 DIRECTORS ELECTION

Mr. Pagan discussed procedures related to the 2020 Directors Election. He presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Secretary's agent stating that the District received three candidate applications for the three director positions for the May 2, 2020, Directors Election.

Mr. Pagan presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 2, 2020, Directors Election is cancelled and that the unopposed candidates, David Aitken,

Richard May and John Linn, are declared elected to office to serve from the May 5, 2018, election until the May 4, 2024, Directors Election. He reviewed the posting requirements for the Order Cancelling.

Following review and discussion, Director May moved to (1) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required, and direct that the Order Cancelling be filed appropriately and retained in the District's official records; (2) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors and direct that the Certificate be filed appropriately and retained in the District's official records; and (3) cancel any pending election contracts. Director Aitken seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

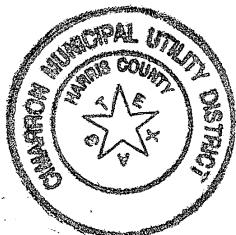
CONSIDER OPERATIONS AND SERVICE REQUIREMENTS RELATING TO COVID-19 EPIDEMIC; MEMORANDUM REGARDING PREPARATION FOR POTENTIAL EFFECTS OF COVID-19; ADOPT RESOLUTION REGARDING DELEGATION OF AUTHORITY DUE TO AN EMERGENCY

The Board discussed the necessity of continuing District operations and services during the state of disaster and the likely inability of a majority of the Board to convene and sign checks to pay District expenses relating to District services and District contracts during the declared disaster. Mr. Pagan reviewed the Memorandum and a Resolution Regarding Delegation of Authority Due to an Emergency (the "Resolution"). A copy of the Memorandum is attached. He noted the Resolution reflects delegations of authority to take certain actions on behalf of the Board or District. Following review and discussion, Director Jones moved to adopt the Resolution and direct it be filed appropriately and retained in the District's official records. Director May seconded the motion. Following a call for a vote by Director May, noting no Directors voting against the motion or abstaining from voting, the motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.

/s/ David Aitken

Secretary, Board of Directors



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