

MINUTES  
CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

November 17, 2021

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 17<sup>th</sup> day of November, 2021, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

Vacant	President
David F. Jones	Vice President
David Aitken	Secretary
John Linn	Assistant Secretary
Gary Russell	Assistant Vice President

and all the above were present, or participating via video conference, thus constituting a quorum.

Also attending were: Ema Paz of Vogler Engineering, Inc.; Chip Patronella of Champions ("Champions"); Michael Murr of Murr, Inc.; Brenda McLaughlin of Bob Leared Interests, Inc; Taylor Watson of Municipal Accounts & Consulting, L.P.; Brian Bare of Si Environmental, LLC; Deputy Hawn of Harris County Sheriff's Office ("HCSO"); Miguel Hull and Mia Hull, residents of the District; and Greer Pagan and Jane Miller of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board opened the meeting for public comments.

Ms. Hull asked that the Board consider appointing her as a Director to fill the Board seat vacated by Richard May. Ms. Hull discussed her background information and industry exposure and experience. Mr. Pagan discussed the statutory and meeting attendance requirements to serve as a Director.

There being no other member of the public present or requesting to make public comment, the Board moved to the next agenda item.

DISCUSS BOARD VACANCY AND AUTHORIZE APPROPRIATE ACTION

The Board interviewed Ms. Hull. Discussion ensued regarding the current vacant Board position.

## MINUTES

The Board considered approving the minutes of the October 20, 2021, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the October 20, 2021, regular meeting, as submitted. Director Russell seconded the motion, which passed unanimously.

## SECURITY MATTERS

The Board received and reviewed a monthly call report from the HCSO. Deputy Hawn gave an update on District security matters.

## FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report, a copy of which is attached and considered payment of the bills.

Following review and discussion, Director Russell moved to approve the bookkeeper's report, and payment of the bills. Director Aitken seconded the motion, which passed unanimously.

## ADOPT RESOLUTION CASTING BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTOR OF THE HARRIS COUNTY APPRAISAL DISTRICT ("HCAD")

The Board considered adopting a Resolution Casting Ballot for the Election of a Person to the Board of Directors for HCAD. Mr. Pagan advised the Board that the District may cast a vote for a person to fill the position of director on the Board of Directors of the HCAD. He explained that the director will serve as a representative of the conservation and reclamation districts within HCAD's jurisdiction. After discussion, Director Russell moved to adopt a Resolution Casting Ballot for the Election of a Person to the Board of Directors for HCAD, reflecting the District's vote for Jonathan Cowen, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Linn seconded the motion, which carried unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed a written tax assessor/collector's report and a report from the District's delinquent tax attorney, copies of which are attached.

Ms. McLaughlin reviewed personal property accounts recommended by the District's delinquent tax attorney for write off as uncollectable.

After review and discussion, Director Linn moved to (1) approve the tax assessor/collector's report, including payment of bills; (2) authorize the District's

delinquent tax attorney to write off personal property accounts listed in the attached delinquent tax report as uncollectable; and (3) authorize an updated aerial map. Director Russell seconded the motion, which carried unanimously.

#### ENGINEERING MATTERS

Ms. Paz reviewed an engineering report, a copy of which is attached, and updated the Board on pending projects.

Ms. Paz reviewed Texas Department of Transportation's ("TXDOT") proposed locations for sound barrier walls associated with the expansion of State Highway 99. She also discussed a District sanitary sewer line that would have to be relocated at the sound wall proposed at Heritage Square. The Board concurred to approve the proposed location for Heritage Square but rejected the proposed location on Springfield Drive.

After review and discussion, Director Russell moved to approve the engineer's report. Director Linn seconded the motion, which passed by unanimous vote.

#### STORM WATER PERMITTING MATTERS

There was no discussion on this agenda item.

#### LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscaping maintenance report, a copy of which is attached.

#### POND MAINTENANCE AND MOWING

The Board reviewed a report on pond mowing and maintenance in the District. A copy of the Champions report is attached.

#### OPERATION OF DISTRICT FACILITIES

Mr. Bare reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities.

Following discussion, Director Russell moved to approve the operator's report. Director Linn seconded the motion, which passed by unanimous vote.

#### TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Bare presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or

correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Russell moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Linn seconded the motion, which passed by unanimous vote.

WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell updated the Board on the status of the contract for the generator upgrade project.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this agenda item.

DEVELOPMENT IN THE DISTRICT

There was no discussion for this agenda item.

DISTRICT WEBSITE

There was no discussion for this agenda item.

GARBAGE COLLECTION MATTERS

The Board reviewed a letter from Texas Pride Disposal ("Texas Pride") reflecting the annual Consumer Price Index ("CPI") adjustment in the District's monthly rate for garbage and recycling services pursuant to the terms of the Residential Solid Waste Collection Contract. Director Russell noted his dissatisfaction with garbage and recycling collection service and said that he was very unhappy that Texas Pride would request a CPI adjustment considering the poor level of service.

MEETING PROCEDURES AND LOCATION

The Board discussed meeting locations, requirements, and procedures for the October meeting. Following additional review and discussion, the Board concurred to conduct the next regular meeting with a video option on December 15, 2021, at noon at the offices of ABHR.

There being no further business to come before the Board, the meeting was adjourned.

/s/David Aitken  
Secretary, Board of Directors



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