## MINUTES CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

#### November 16, 2022

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 16<sup>th</sup> day of November 2022, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones	President
Gary Russell	Vice President
John Linn	Secretary
David Aitken	Assistant Secretary
Mia Hull	Assistant Vice President

and all the above were present, or participating via video conference, except Directors Jones and Aitken, thus constituting a quorum.

Also attending either in person or by video conference were: Matt Froehlich, resident of the District; Peter Butura, resident of the District; Erik Spencer of Vogler Engineering, Inc.; Brenda McLaughlin of Bob Leared Interests, Inc; Taylor Watson of Municipal Accounts & Consulting, L.P.; Brian Bare and Kyle Donham of Si Environmental, LLC; and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

#### PUBLIC COMMENT

Director Russell opened the meeting for public comments. Mr. Butura introduced himself to the Board and discussed District water usage matters.

#### **MINUTES**

The Board considered approving the minutes of the October 25, 2022, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the October 25, 2022, regular meeting, as submitted. Director Hull seconded the motion, which passed unanimously.

#### SECURITY MATTERS

The Board discussed District security matters.

#### FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report, a copy of which is attached, and the Board considered payment of the bills.

After review and discussion, Director Linn moved to approve the bookkeeper's report, and payment of the bills. Director Hull seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed a written tax assessor/collector's report and a report from the District's delinquent tax attorney, copies of which are attached. She then reviewed the report from Perdue Brandon regarding the status of the District's delinquent tax accounts, a copy of which is attached.

After review and discussion, Director Hull moved to approve the tax assessor/collector's report, including payment of bills. Director Linn seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Spencer reviewed an engineering report, a copy of which is attached, and updated the Board on pending projects.

Mr. Spencer updated the Board on the status of Water Plant No. 1 and No. 3's improvements. He then reviewed and presented a proposal to repair and replace materials at Water Plant No. 3 in the amount of \$2,029.69 for the Board's consideration and approval.

Following review and discussion, Director Linn moved to (1) approve the engineer's report; and (2) approve the proposal to repair and replace materials at Water Plant No. 3, as discussed. Director Hull seconded the motion, which passed by unanimous vote.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

## LANDSCAPING AND TRAIL REPORT

Mr. Froehlich re-introduced himself to the Board and provided an update on a sidewalk program that would allow the installation of a sidewalk on his property. Discussion ensued. Following discussion, Director Russell moved to approve the District's contribution for the installation of a sidewalk on his property in the amount not

to exceed \$5,000, and subject to Harris County's participation. Director Hull seconded the motion, which passed by unanimous vote.

## POND MAINTENANCE AND MOWING

There was no discussion on this agenda item.

## **OPERATION OF DISTRICT FACILITIES**

Mr. Bare reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities.

Following discussion, Director Hull moved to approve the operator's report. Director Linn seconded the motion, which passed unanimously.

# DISCUSS DISTRICT RATE ORDER AND AUTHORIZE APPROPRIATE ACTION, IF ANY

The Board concurred to table this agenda item until a later date.

## TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Bare presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Linn moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Hull seconded the motion, which passed unanimously.

## WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell updated the Board on West Memorial Regional Wastewater Treatment Plant matters.

## WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

Mr. Pagan provided background knowledge on WHCRWA matters within the District.

## DISTRICT WEBSITE

There was no discussion on this agenda item.

## GARBAGE COLLECTION MATTERS,

The Board discussed garbage collection matters.

There being no further business to come before the Board, the meeting was adjourned.



/s/ John Linn

Secretary, Board of Directors

## LIST OF ATTACHMENTS TO MINUTES

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Bookkeeper's report	2
Tax report	
Engineering report	
Operators' report is attached	