

MINUTES  
CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

June 29, 2022

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 29<sup>th</sup> day of June 2022, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones	President
Gary Russell	Vice President
John Linn	Secretary
David Aitken	Assistant Secretary
Mia Hull	Assistant Vice President

and all the above were present, or participating via video conference, except Director Jones, thus constituting a quorum.

Also attending either in person or by video conference were: Colette Garcia of McGrath & Co., PLLC ("McGrath"); Erik Spencer and Ema Paz of Vogler Engineering, Inc. ("Vogler"); Chip Patronella of Champions Hydrolawn, Inc. ("Champions"); Deputy Hawn of Harris County Sheriff's Office; Michael Murr of Murr, Inc.; Debbie Arellano of Bob Leared Interests, Inc; Taylor Watson of Municipal Accounts & Consulting, L.P.; Rick Marriott of Si Environmental, LLC ("Si"); and Meagan Guilmenot of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

Director Russell opened the meeting for public comments. There being no member of the public present or requesting to make public comment, Director Russell moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the May 18, 2022, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the May 18, 2022, regular meeting, as submitted. Director Hull seconded the motion, which passed unanimously.

SECURITY MATTERS

Deputy Hawn gave an update on District security matters.

## AUDIT FOR FISCAL YEAR END FEBRUARY 28, 2022

Ms. Garcia reviewed a draft audit of the District's financial information for the fiscal year end February 28, 2022. The Board discussed recorded entries in the draft audit by McGrath. Ms. Garcia addressed interconnect concerns with Harris-Fort Bend Municipal Utility District No.3 ("No. 3") and stated No. 3 was never charged with their water usage for June through August 2021. She then reviewed and presented a potential cost analysis outlining allocated costs. Director Russell requested that the District's operator and financial consultants review the appropriate processes and procedures to help mitigate future usage concerns. The Board discussed costs associated with the water usage and background information regarding Water Plants Nos. 1 and 2. Upon a motion made by Director Russell and seconded by Director Linn, the Board voted unanimously to approve the audit, subject to final consultant review and comments, and direct that the audit be filed appropriately and retained in the District's official records.

## FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report, a copy of which is attached, and the Board considered payment of the bills. The Board discussed the District's costs associated with phone lines. Following review and discussion, Director Linn moved to approve the bookkeeper's report, and payment of the bills. Director Hull seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Arellano reviewed a written tax assessor/collector's report and a report from the District's delinquent tax attorney, copies of which are attached.

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), to proceed with the collection of the 2021 delinquent tax accounts.

After review and discussion, Director Linn moved to (1) approve the tax assessor/collector's report, including payment of bills; and (2) authorize Perdue Brandon to proceed with the collection of delinquent 2021 taxes. Director Aitken seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Ms. Paz reviewed an engineering report, a copy of which is attached, and updated the Board on pending projects.

Ms. Paz updated the Board on the status of Water Plant Nos. 1 and 2.

Ms. Paz updated the Board on the status of the Texas Department of Transportation's SH 99 Grand Parkway widening project.

Ms. Paz updated the Board on the status of the District's detention pond repair.

Ms. Paz updated the Board on the status of the senior care facility in the District.

Ms. Paz updated the Board on the recent request regarding a car wash located on Grande Centre Drive and Western Centre Drive.

Mr. Spencer updated the Board on the status of Water Plant No. 2. He then stated that Vogler discovered leaking on the top of the tension bearing and that the well is currently offline, and emergency repairs are in progress. The Board discussed a path forward and the costs associated with repairing the well.

Director Russell inquired about building another well in the District. The Board reviewed preliminary exhibits of potential sites for additional wells. The Board requested Vogler to investigate adding a well at Water Plant No. 1 and present proposals for the Board's consideration and further discussion.

After review and discussion, Director Russell moved to (1) approve the engineer's report; (2) authorize Vogler to proceed with ordering materials and equipment relating to the repairs for Water Plant No. 2 in the amount not to exceed \$400,000; and (3) authorize Vogler to obtain proposals associated with adding a well at Water Plant No. 1, as discussed. Director Linn seconded the motion, which passed unanimously.

#### LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscaping maintenance report, a copy of which is attached.

#### POND MAINTENANCE AND MOWING

Mr. Patronella announced that Champions' last service for the District will be in July and reviewed a report on pond mowing and maintenance in the District. The Board expressed their gratitude and appreciation for their service and dedication. A copy of the Champions report is attached. The Board requested that ABHR add an agenda item regarding proposals for pond maintenance for next month's meeting for the Board's discussion and consideration.

#### OPERATION OF DISTRICT FACILITIES

Mr. Marriott reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities.

Following discussion, Director Linn moved to approve the operator's report. Director Russell seconded the motion, which passed unanimously.

#### TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Marriott presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Hull moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Linn seconded the motion, which passed unanimously.

#### WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell updated the Board on West Memorial Regional Wastewater Treatment Plant matters.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this agenda item.

#### DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

#### DISTRICT WEBSITE

Director Russell updated the Board on website matters.

#### GARBAGE COLLECTION MATTERS,

The Board discussed garbage collection matters and the status of Best Trash's onboarding process.

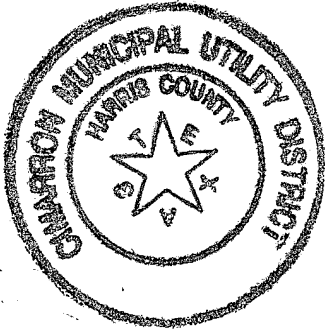
#### REVIEW ARBITRAGE REBATE REPORT FOR THE SERIES 2017 REFUNDING BONDS

The Board reviewed an Arbitrage Rebate Report for the District's Arbitrage Rebate Report for the District's Series 2017 Refunding Bonds. Ms. Guilmenot noted that the Reports reflect no payments are due to the Internal Revenue Services.

There being no further business to come before the Board, the meeting was adjourned.

/s/John Linn

Secretary, Board of Directors



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