## MINUTES CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

#### August 17, 2022

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 17<sup>th</sup> day of August 2022, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones	President
Gary Russell	Vice President
John Linn	Secretary
David Aitken	Assistant Secretary
Mia Hull	Assistant Vice President

and all the above were present, or participating via video conference, except Directors Jones and Aitken, thus constituting a quorum.

Also attending either in person or by video conference were: Ema Paz of Vogler Engineering, Inc. ("Vogler"); Chip Patronella of Champions Hydrolawn, Inc. ("Champions"); Michael Murr of Murr, Inc. ("Murr"); Brenda McLaughlin of Bob Leared Interests, Inc; Taylor Watson of Municipal Accounts & Consulting, L.P.; Brian Bare of Si Environmental, LLC ("Si"); and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP ("ABHR").

#### PUBLIC COMMENT

The Board opened the meeting for public comments. There being no member of the public present or requesting to make public comment, the Board moved to the next agenda item.

#### **MINUTES**

The Board considered approving the minutes of the July 20, 2022, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the July 20, 2022, regular meeting, as submitted. Director Hull seconded the motion, which passed unanimously.

#### SECURITY MATTERS

The Board reviewed an Interlocal Agreement for Law Enforcement Services between Harris County and the District. Discussion ensued. Following review and discussion, Director Linn moved to approve the Interlocal Agreement and direct that it be filed appropriately and retained in the District's official records. Director Hull seconded the motion, which passed by unanimous vote.

#### FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report, a copy of which is attached, and the Board considered payment of the bills. After review and discussion, Director Hull moved to approve the bookkeeper's report, and payment of the bills. Director Linn seconded the motion, which passed unanimously.

# APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH THE DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15C2-12

Mr. Pagan reviewed the District's annual report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. He stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System ("EMMA"). Following review and discussion, Director Russell moved to approve the annual report and authorization of the attorney to submit the District's updated financial and operating data in compliance with the continuing disclosure provisions contained in the bond resolutions through EMMA, and direct that the report be filed appropriately and retained in the District's official records. Director Linn seconded the motion, which passed unanimously.

# ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Mr. Pagan stated that no changes are required at this time.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed a written tax assessor/collector's report and a report from the District's delinquent tax attorney, copies of which are attached.

After review and discussion, Director Hull moved to approve the tax assessor/collector's report, including payment of bills. Director Linn seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Ms. Paz reviewed an engineering report, a copy of which is attached, and updated the Board on pending projects.

Ms. Paz updated the Board on the status of Water Plant No 1 and 3 improvements. She reported that Vogler received 15 bids and recommended awarding the contract to the low bidder, Division III Construction (Division III), in the amount of \$107,377.00 for Water Plant 1 paving improvements and \$41,891.00 for Water Plant No. 3 paving improvements. After discussion, and because the contract would result in the best and most economical completion of the project, Director Linn moved to award the contract to Division III. Director Russell seconded the motion which passed unanimously.

Ms. Paz updated the Board on the status of Water Plant No. 2.

Ms. Paz updated the Board on the considerations for a new water plant. She stated that there is not enough land to build an additional plant in the District, and discussion ensued on a path forward and potential solutions. After further discussion, the Board requested Si and Vogler to coordinate with Memorial Municipal Utility District and Harris County Municipal Utility District No. 81 on obtaining additional water capacity, as well as reach out to Houston Methodist Hospital regarding the inquiry of land for an additional plant.

Ms. Paz updated the board on the status of the senior care facility in the District.

Ms. Paz updated the Board on the status of the car wash located on Grande Centre Drive and Western Centre Drive.

Ms. Paz updated the Board on the status of the District's detention pond repair.

Ms. Paz updated the Board on the status of the Texas Department of Transportation's SH 99 Grand Parkway widening project.

Ms. Paz reported that five bids were received for mowing and maintenance of the District's pond and recommended awarding the contract to the low bidder, Storm Water Solutions in the amount of \$14,630.00. Discussion ensued on costs and the scope of work. After discussion, the Board requested Vogler to revise the bids and scope of work to reflect current mowing and maintenance services and present it at the next meeting for the Board's review and consideration. No action was taken on this agenda item.

After review and discussion, Director Russell moved to approve the engineer's report. Director Linn seconded the motion, which passed unanimously.

## LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscaping maintenance report, a copy of which is attached.

#### POND MAINTENANCE AND MOWING

Mr. Patronella reviewed a report submitted by Champions. The Board discussed graffiti removal and requested Champions to remove graffiti in the District. Discussion ensued. After further discussion, Director Hull moved to authorize Murr to remove graffiti in the District in an amount not to exceed \$3,000. Director Linn seconded the motion, which passed unanimously.

## **OPERATION OF DISTRICT FACILITIES**

Mr. Bare reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities.

Following discussion, Director Hull moved to approve the operator's report. Director Linn seconded the motion, which passed unanimously.

## TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Bare presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Linn moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Russell seconded the motion, which passed unanimously.

## WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell updated the Board on West Memorial Regional Wastewater Treatment Plant matters.

## WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board discussed WHCRWA matters.

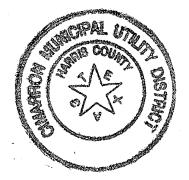
## DISTRICT WEBSITE

The Board discussed District website matters and requested ABHR to reach out to Touchstone, and invite them to the next Board meeting to provide updates.

# GARBAGE COLLECTION MATTERS,

The Board discussed garbage collection matters.

There being no further business to come before the Board, the meeting was adjourned.



/s/John Linn

Secretary, Board of Directors

# LIST OF ATTACHMENTS TO MINUTES

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Operators' report is attached	