MINUTES CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

March 15, 2023

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 15th day of March, 2023, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones President
Gary Russell Vice President
John Linn Secretary

David Aitken Assistant Secretary
Mia Hull Assistant Vice President

and all the above were present, except Director Linn, thus constituting a quorum.

Also present at the meeting were Ema Paz of Vogler Engineering, Inc.; Brenda McLaughlin of Bob Leared Interests, Inc.; Taylor Watson of Municipal Accounts & Consulting, L.P.; Kyle Donham of Si Environmental, LLC ("Si"); Travis Benes of Storm Waters Solutions, LLC ("SWS"); and Greer Pagan and Jane Miller of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

Director Jones opened the meeting for public comments. There being no public comments, Director Jones moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the February 15, 2023, regular meeting. Following review and discussion, Director Hull moved to approve the minutes, as submitted. Director Jones seconded the motion, which passed unanimously.

SECURITY MATTERS

The Board reviewed a patrol report. Deputy Hawn discussed District security matters.

The Board took no action to approve an Interlocal Agreement for Law Enforcement Services with Harris County. The Board concurred to defer adding an officer, as discussed at the February 15, 2023, Board meeting, until renewal in July 2023.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report, including bills submitted for payment. A copy of the bookkeeper's report is attached. Following review and discussion, Director Aitken moved to approve the bookkeeper's report and payment of the bills, including additional handwritten check no. 11400, payable to Costco Wholesale Corporation for the annual payment of \$100,000 under Costco Economic Development Grant and check no. 11401, payable to Vision 3 \$16,409.95 for Pay Estimate No. 3 for water plant no. 1 upgrades. Director Russell seconded the motion, which passed unanimously.

Discussion ensued regarding the District's depositories and investments. Director Russell asked for additional information and confirmations from the District's bookkeeper and auditor regarding the security of the District's investments in state investment pools. Mr. Watson shared correspondence from Texas Class confirming that Texas Class deposits are insured by the Federal Deposit Insurance Corporation and fully collateralized.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached, and bills submitted for payment. Following review and discussion, Director Aitken moved to approve the tax assessor/collector's report and payment of bills. Director Russell seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Paz reviewed an engineering report, a copy of which is attached, and updated the Board on pending projects.

The Board discussed maintenance schedules and repairs for the water plants in the District.

Ms. Paz reported on the District Detention Pond Repairs project. She then updated the Board regarding the repair of a previously reported sinkhole forming at Grand Crossing Detention Pond.

Ms. Paz updated the Board regarding the Water Plant 1 & 3 Paving Improvements project (the "Paving Improvements") and recommended approval of Pay estimate No. 3, in the amount of \$22,791.60, payable to Division III Construction ("Division III").

Ms. Paz updated the Board regarding the removal of an abandoned waterline within the Texas Department of Transportation ("TXDOT") right-of-way on Highway 99 and other District landscaping improvements impacted by the TXDOT widening of Highway 99.

Following review and discussion, and based off the engineer's recommendations, Director Hull moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 3, in the amount of \$22,791.60 from Division III. Director Aitken seconded the motion, which passed unanimously.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this matter.

LANDSCAPING AND TRAIL REPORT

The Board discussed the District's landscape maintenance.

POND MAINTENANCE AND MOWING

Mr. Benes reviewed the pond maintenance and mowing report, a copy of which is attached. Mr. Benes presented a proposal in the amount of \$6,985 for the cleanout of an SWST-80 Storm Trooper Unit. Following review and discussion, Director Aitken moved to (1) approve the pond maintenance and mowing report; and (2) approve a proposal in the amount of \$6,985 to clean the Storm Trooper. Director Hull seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Donham reviewed the operator's report, a copy of which is attached, and updated the Board on District operations and facility matters.

Following review and discussion, Director Aitken moved to approve the operator's report. Director Jones seconded the motion, which passed unanimously.

ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Mr. Pagan reported that the District is required to review the District's Drought Contingency Plan annually. Discussion ensued regarding service classifications in the District's Drought Contingency Plan and potential rates for out-of-district customers. Si confirmed that no changes need to be made at this time.

TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Donham presented a list of delinquent customers. He reported that the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for the reason of non-payment. Following review and discussion, Director Aitken moved

to authorize the termination of delinquent accounts in accordance with the District's Rate Order, with the exception of service to Account no. 109-48760-1, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Jones seconded the motion, which passed unanimously.

WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell discussed the upcoming expiration of the District's Agreement with West Memorial and the renewal of the same.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this matter.

DISTRICT WEBSITE

There was no discussion on this matter.

GARBAGE COLLECTION MATTERS

There was no discussion on this matter.

Secretary, Board of Directors



ATTACHMENTS TO MINUTES

	Minutes <u>Page</u>
Bookkeeper's Report	2
Tax Assessor/Collector's Report	
Engineering Report	
Pond Maintenance and Mowing Report	
Operator's Report	