

MINUTES  
CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

March 19, 2025

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 19<sup>th</sup> day of March, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 1350, Houston Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones	President
Gary Russell	Vice President
John Linn	Secretary
David Aitken	Assistant Secretary
Mia Hull	Assistant Vice President

and all the above were present, thus constituting a quorum.

Also present at the meeting were Deputy Cagel of Harris County Sheriff's Office ("HCSO"); Taylor Watson of Municipal Accounts & Consulting, L.P. ("MAC"); Brenda McLaughlin of Bob Leared Interests; Erik Spencer of Vogler & Spencer Engineering, Inc. ("VSE"); Michael Murr of Murr Incorporated; Drew Anderson of Storm Waters Solutions, LLC ("SWS"); Jarryd Mayfield of Si Environmental, LLC ("Si"); Greer Pagan and Franky Wallace of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

Director Jones opened the meeting for public comments. There being no member of the public present or requesting to make a public comment, Director Jones moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the February 19, 2025, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the February 19, 2025, regular meeting, as submitted. Director Hull seconded the motion, which passed unanimously.

SECURITY MATTERS

Deputy Cagel discussed District security matters with the Board.

## FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report a copy of which is attached, and the Board considered payment of the bills. Following review and discussion, Director Russell moved to approve the bookkeeper's report and payment of the bills. Director Aitken seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached, and bills submitted for payment. She then reviewed the delinquent tax roll. Following review and discussion, Director Aitken moved to approve the tax assessor/collector's report, including payment of bills. Director Russell seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Mr. Spencer presented and reviewed the engineering report, a copy of which is attached.

Mr. Spencer reviewed the plans and specifications and requested the Board authorize him to advertise for bids for the construction of the Avanti Detention Pond Outfall Pipe Replacement. The Board then discussed the maintenance of the two Avanti Detention Ponds.

Mr. Spencer then updated the Board regarding the repairs to the Water Plant No. 1 Ground Storage Tank and reviewed the recommended approval of Pay Estimate No. 3 in the amount of \$885.00, payable to Superior Tank Company, Inc.

Following review and discussion, Director Aitken, based engineer's recommendation, moved to (1) approve the plans and specifications and to authorize the engineer to advertise for bids for the Avanti Detention Pond Outfall Pipe Replacement; and (2) approve Pay Estimate No. 3 payable to Superior Tank Company, Inc., in the amount of \$885.00 for Water Plant No. 1 Ground Storage Tank repairs. Director Linn seconded the motion, which passed unanimously.

## CRITICAL LOAD SPREADSHEET

The Board reviewed the Critical Load Spreadsheet for the District's facilities. Mr. Pagan stated that the Critical Load Spreadsheet was reviewed by the District's consultants and will be filed with the appropriate governmental agencies as required by state law. Following review and discussion, Director Linn moved to authorize the annual filing of the Critical Load Spreadsheet and direct that the Critical Load Spreadsheet be filed appropriately and retained in the District's official records. The motion was seconded by Director Hull, which passed unanimously.

### LANDSCAPING AND TRAIL REPORT

Mr. Murr reviewed a landscape maintenance report, a copy of which is attached.

### POND MAINTENANCE AND MOWING

Mr. Anderson reviewed the pond maintenance and mowing report, a copy of which is attached. The Board further discussed the maintenance for the two Avanti Detention Ponds and requested SWS to obtain a proposal for the Board's review at the next meeting.

### STORM WATER PERMITTING MATTERS

There was no discussion on this matter.

### OPERATION OF DISTRICT FACILITIES AND AMEND DISTRICT RATE ORDER

Mr. Mayfield reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities.

The Board discussed amending the District's Rate Order to incorporate the non-single family residential user that is a tax-exempt user. Discussion ensued.

Following discussion, Director Aitken moved to (1) approve the operator's report; and (2) approve amendment of the District Rate Order, as discussed. Director Hull seconded the motion, which passed unanimously.

### TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Mayfield presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Aitken moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Hull seconded the motion, which passed unanimously.

### APPROVE AND AUTHORIZE OPERATOR TO FILE WATER LOSS AUDIT

Mr. Pagan stated that all retail public water suppliers are required to submit to the Texas Water Development Board a water loss audit annually. Mr. Mayfield reviewed the Water Loss Audit with the Board. After review and discussion, Director

Aitken moved to approve the Water Loss Audit, direct that the audit be filed appropriately and retained in the District's official records, and authorize the District's Operator to submit the audit to the Texas Water Development Board. Director Hull seconded the motion, which passed by unanimous vote.

APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

Mr. Mayfield reviewed the Water Conservation Plan Annual Report with the Board. After review and discussion, Director Aitken moved to approve the Water Conservation Annual Report, direct that the report be filed appropriately and retained in the District's official records, and authorize the District's Operator to submit the report to the appropriate government agencies. Director Hull seconded the motion, which passed by unanimous vote.

ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Mr. Pagan reported that the District is required to review the District's Drought Contingency Plan annually. Mr. Mayfield confirmed that no changes need to be made at this time.

WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

There was no discussion on this matter.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this matter.

DISTRICT WEBSITE

There was no discussion on this matter.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this matter.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



  
Secretary, Board of Directors

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