# MINUTES CIMARRON MUNICIPAL UTILITY DISTRICT OF HARRIS COUNTY, TEXAS

June 18, 2025

The Board of Directors (the "Board") of Cimarron Municipal Utility District of Harris County, Texas (the "District"), met in regular session, open to the public, on the 18<sup>th</sup> day of June, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 1350, Houston Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David F. Jones President
Gary Russell Vice President
John Linn Secretary

David Aitken Assistant Secretary
Mia Hull Assistant Vice President

and all the above were present except for Director Aitken, thus constituting a quorum.

Also present at the meeting were Deputy Cagel of Harris County Sheriff's Office ("HCSO"); Colette Garcia and TJ Florete of McGrath & Co., PLLC ("McGrath"); Taylor Watson and Abby Johnson of Municipal Accounts & Consulting, L.P. ("MAC"); Brenda McLaughlin of Bob Leared Interests; Erik Spencer of Vogler & Spencer Engineering, Inc. ("VSE"); Karen Sears of Storm Waters Solutions, LLC ("SWS"); Jarryd Mayfield of Si Environmental, LLC ("Si"); Ken Farrar of Best Trash, LLC; and Greer Pagan and Franky Wallace of Allen Boone Humphries Robinson LLP ("ABHR").

## PUBLIC COMMENT

Director Jones opened the meeting for public comments. There being no member of the public present or requesting to make a public comment, Director Jones moved to the next agenda item.

# **MINUTES**

The Board considered approving the minutes of the May 21, 2025, regular meeting. Following review and discussion, Director Linn moved to approve the minutes of the May 21, 2025, regular meeting, as submitted. Director Hull seconded the motion, which passed unanimously.

# SECURITY MATTERS

Deputy Cagel updated the Board on security matters in the District. The Board then reviewed the monthly activity report from the HCSO, a copy of which is attached.

### AUDIT FOR FISCAL YEAR END FEBRUARY 28, 2025

Ms. Garcia presented and reviewed the audit for the fiscal year ended February 28, 2025, the management letter, and the material weaknesses letter from McGrath.

The Board further discussed the audit for West Memorial Municipal Utility District as it relates to the District. Discussion ensued.

Following review and discussion, Director Russell moved to approve the audit and to direct it be filed with all appropriate entities, subject to review and finalization by ABHR. Director Linn seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Mr. Watson reviewed the bookkeeper's report a copy of which is attached, and the Board considered payment of the bills. Following review and discussion, Director Russell moved to approve the bookkeeper's report and payment of the bills. Director Hull seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached, and bills submitted for payment. Following review and discussion, Director Hull moved to approve the tax assessor/collector's report including payment of bills. Director Russell seconded the motion, which passed unanimously.

# AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), to proceed with the collection of the 2024 delinquent tax accounts as of July 1, 2025. Following review and discussion, Director Hull moved to authorize Perdue Brandon to proceed with the collection of delinquent taxes. Director Russell seconded the motion, which passed unanimously.

#### **ENGINEERING MATTERS**

Mr. Spencer presented and reviewed the engineering report, a copy of which is attached.

Mr. Spencer provided the Board with updates on the following projects, neither of which require any Board action at this time: (1) the Water Plant No. 2 electrical upgrades are pending material delivery; and (2) the Avanti Detention Pond repairs are awaiting a construction start date, which has been delayed due to weather.

Following discussion, Director Hull moved to approve the engineer's report. Director Jones seconded the motion, which passed unanimously.

#### LANDSCAPING AND TRAIL REPORT

There was no discussion on this matter.

## POND MAINTENANCE AND MOWING

Ms. Sears reviewed the pond maintenance and mowing report, a copy of which is attached.

### STORM WATER PERMITTING MATTERS

There was no discussion on this matter.

#### OPERATION OF DISTRICT FACILITIES

Mr. Mayfield reviewed the operator's report, a copy of which is attached, and updated the Board regarding District operations and facilities. Following discussion, Director Hull moved to approve the operator's report. Director Linn seconded the motion, which passed unanimously.

# TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Mayfield presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Hull moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Linn seconded the motion, which passed unanimously.

# WEST MEMORIAL REGIONAL WASTEWATER TREATMENT PLANT MATTERS

Director Russell provided the Board with an update on the most recent meeting attended.

# WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this matter.

#### DISTRICT WEBSITE

There was no discussion on this matter.

### GARBAGE AND RECYCLING MATTERS

Mr. Farrar reviewed a letter from Best Trash, providing notice of the annual Consumer Price Index ("CPI") adjustment to the District's rate for garbage collection services, a copy of which is attached. He noted the letter reflects a CPI adjustment of 4.3%, resulting in an increase in the monthly fee for curbside service with recycling from \$20.45 to \$21.33, effective for the billing cycle beginning in July 2025 and continuing through June 2026.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Secretary, Board of Directors

(SEAL)



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